



Parish Council Members -

Chairman: Cllr J Rook, Cllr T Hallett, Cllr S Wright, Cllr S Burrell, Cllr P Jousiffe, Cllr J Caston

Notice of Meeting and Summons to Councillors to Attend Somersham Parish Council

Dear Councillor

You are summoned to attend the Annual Parish Council meeting which will be held on **Wednesday, 7th May 2025 at 7.30pm** (or immediately after the conclusion of the Annual Parish Meeting if later).

Members of the public from the village are welcome to attend this meeting.

J Blackburn
Parish Clerk
Tel: 01449 721369
Email: somersham.pc@outlook.com

AGENDA

- 1) Election of Chairman of the Council**
(To receive the Chairman's Declaration of Acceptance of Office)
- 2) Election of Vice-Chairman of the Council**
- 3) To receive apologies of Absence**
- 4) To receive Declarations of Interest**
- 5) To receive any Applications for Dispensation**
- 6) To approve the Minutes of previous meeting held on Wednesday, 2nd April 2025**
- 7) Public Forum -** *Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part of the Parish Council meeting itself.*
- 8) To receive the County Councillor's Report – County Cllr Kay Oakes**
- 9) To receive the District Councillor's Report – District Cllr Adrienne Marriott**
- 10) To receive the Clerk's Report including the following Financial Matters:**
 - a) Clerk's Report
 - b) To receive the Finance Report
 - c) To authorise Payments and note Receipts
 - d) To approve the CiL Report
 - e) To approve the Annual Governance Statement – 2024/25
 - f) To approve the End of Year Statement of Accounts 31st March 2025
 - g) To receive the Internal Auditor's Report for 2024/25
 - h) To approve the Asset Register
 - i) To approve the Direct Debits
 - j) To approve the amended Standing Orders



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- 11) To appoint Representatives to Committees and Outside Bodies**
SALC
Wattisham
- 12) Authorisation of Annual Subscriptions**
 - a) Suffolk Association of Local Councils - £365.40
- 13) Planning Applications**
 - a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
 - b) Decisions made by MSDC
- 14) To discuss the Youth Club – shed required**
- 15) To discuss further the maintenance of the Playing Field / tree works**
- 16) To receive an update on the Village Sign**
- 17) To receive an update for a 25th anniversary edition of ‘The Story of Somersham’ book**
- 18) To receive an update on the refurbishment of the Pavilion - email from Terry Fordham**
- 19) To receive an update of a replacement Noticeboard – Community Shop Car Park**
- 20) To receive and consider the Neighbourhood Watch Report**
- 21) To receive any reports on other attended Meetings**
- 22) Matters to be brought to the attention of the Parish Council – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.***
- 23) To approve dates for 2025/26 meetings**
- 24) Date of next meeting – Wednesday, 4th June 2025 at 7.30pm**

(Please note: The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and wishes not to be filmed should advise the Parish Clerk).